

# TRIMDON PARISH COUNCIL

Minutes of the **Ordinary Meeting** of **Trimdon Parish Council** held in **Trimdon Grange Community Centre** on **Tuesday 5 February 2019** at 7:00pm.

**Present:** Councillor John Burton (in the Chair) and Councillors Eileen Dickinson, Rob Gilbert, Leslie Oliver, David Smith and Paul Trippett.

Anne Delandre (Clerk to the Council) was in attendance to record the minutes and County Councillor Peter Brookes was in attendance to report on County Council matters.

## **102. APOLOGIES FOR ABSENCE**

Apologies for absence were received from George Elliott, Margaret Elliott, Margaret Hughes, Bernadette Oliver and Keith Thompson.

**Resolved** that the above apologies be approved.

## **103. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**Resolved** that the above be noted.

## **104. PUBLIC PARTICIPATION**

There were no members of the public in attendance.

**Resolved** that the above be noted.

## **105. REPORT FROM COUNTY COUNCILLOR PETER BROOKES**

County Councillor Peter Brookes was in attendance and reported on the following:

- DCC Planning Committee approved planning application for 150 dwellings to be built in Trimdon Village - this application includes a £200K contribution to health facilities
- The Marquee has now been delivered to Trimdon Community College
- Unauthorised caravan now removed from Salters Lane
- Consultation currently taking place on County Durham Plan
- DCC Cabinet supported proposal for Cycling/Walking Strategy
- AAP scheme 'Wheels to Work' available to offer assistance for people to get to work

**Resolved** that the above be noted.

## **106. MINUTES OF THE ORDINARY MEETING HELD ON 15 JANUARY 2019**

The minutes of the Ordinary Meeting held on 15 January 2019 had been circulated with the Agenda. It was noted that Item 100(a) incorrectly stated that a Grant Application had been received from Trimdon Grange Community Association - this should read Trimdon Colliery Community Association.

**Resolved** that, with the above amendment, the minutes of the Ordinary Meeting held on 15 January 2019 be approved, to be signed by the Chairman.

#### **107. UPDATE ON PROGRESS OF RESOLUTIONS FROM THE LAST MEETING OF THE PARISH COUNCIL ON 15 FEBRUARY 2019**

There were no items to update.

**Resolved** that the above be noted.

#### **108. PLANNING APPLICATIONS**

The following planning applications were submitted for consideration:

DM/18/03808/FPA	4 Redesdale Court Trimdon Grange	Change of use to a taxi dispatch and booking office
DM/18/03875/FPA	1 The Barns Trimdon Grange	Change of use from dwelling- house to B&B, conversion of garage into additional bedroom, erection of double garage and storage building to rear and alterations to existing Juliet balcony
DM/19/00133/FPA	2 North Moor Cottages Trimdon Colliery	Two storey extension to side and rear

**Resolved** that no comment be made in respect of planning applications DM/18/03875/FPA and DM/19/00133/FPA, but that concerns regarding excessive parking be submitted in respect of planning application DM/18/03808/FAP.

#### **109. FINANCIAL**

a) The Clerk detailed expenditure requiring payment by cheque.

**Resolved** that the payments be approved.

a) The Clerk submitted the schedule of payments made between 1 January 2019 and 31 January 2019

**Resolved** that the schedule of payments be approved.

b) The Clerk submitted the schedule of receipts received between 1 January 2019 and 31 January 2010.

**Resolved** that the schedule of receipts be approved.

c) The Clerk submitted the bank reconciliation statement (Instant Access Account) for the period ended 31 January 2019. This was cross referenced with the Bank Statement.

**Resolved** that the bank reconciliation statement (Instant Access Account) be approved and the Chairman sign the Bank Statement as confirmation of the balance.

- d) The Clerk submitted the bank reconciliation statement (Current Bank Account) for the period ended 31 January 2019. This was cross referenced with the Bank Statement.

**Resolved** that the bank reconciliation statement (Current Bank Account) be approved and the Chairman sign the Bank Statement as confirmation of the balance.

#### **110. CLERK'S REPORTS**

- a) A report requesting authorisation to approve a list of payments to be made via Direct Debit or BACS had been circulated with the Agenda.

**Resolved**

1. That the report be noted.
2. That the proposed list of payments to be made via Direct Debit and BACS be approved.

- b) The Clerk requested approval to advertise for a Seasonal Gardener for 2019.

**Resolved**

1. That the Parish Clerk advertises the vacancy for the period 1 April 2019 to 25 October 2019.
2. That candidates are interviewed and appointed by the Clerk and the Senior Grounds Person.
3. That the successful candidate be appointed on the 'Durham Living Wage' of £9.39 per hour.

- c) The Clerk advised that a quotation has been received from Durham County Council to continue the Service Level Agreement for an Internal Audit Report of Trimdon Parish Council's core financial systems.

**Resolved** that the quotation from Durham County Council for a three-year SLA be accepted.

- d) The Clerk reported that the quotation has been received from CE & CM Walker Ltd for the grass-cutting season 2019.

**Resolved** that the quotation from CE & CM Walker Ltd be accepted.

#### **111. CORRESPONDENCE**

- a) A Thank You Card has been received from St Alban's Pensioners Luncheon Club for the parish council's financial donation.

**Resolved** that the above be noted.

#### **112. COUNCILLOR MATTERS – FOR INFORMATION ONLY**

There were no items raised.

**Resolved** that the above be noted.