

TRIMDON PARISH COUNCIL

Minutes of the **Ordinary Meeting** of Trimdon Parish Council held in Trimdon Community College, Trimdon Village on Tuesday 11 June 2019 at 7:00pm.

Present: Councillor Bernadette Oliver (in the Chair) and Councillors Denise Davison, Eileen Dickinson, Rob Gilbert, Margaret Hughes, Leslie Oliver, Ian Quinn, David Smith and Paul Trippett.

Anne Delandre (Clerk to the Council) was in attendance to record the minutes.

18. APOLOGIES FOR ABSENCE

Apologies for absence were received from John Burton, George Elliott, Margaret Elliott and Keith Thompson.

Resolved that the above apologies be approved.

19. DECLARATIONS OF INTEREST

There were no declarations of interest.

Resolved that the above be noted.

20. PUBLIC PARTICIPATION

There were no members of the public in attendance.

Resolved that the above be noted.

21. REPORT FROM COUNTY COUNCILLOR PETER BROOKES

County Councillor Peter Brookes was unable to attend the meeting and had forwarded his apologies.

Resolved that the above be noted.

22. MINUTES OF THE ANNUAL MEETING HELD ON 14 MAY 2019

The minutes of the Annual Meeting held on 14 May 2019 had been circulated with the Agenda.

Resolved that the minutes of the Annual Meeting held on 14 May 2019 be approved and signed by the Chairman.

23. UPDATE ON PROGRESS OF RESOLUTIONS FROM THE ANNUAL MEETING OF THE PARISH COUNCIL ON 14 MAY 2019

There were no items of progress for discussion.

Resolved that the above be noted.

24. MINUTES OF THE ORDINARY MEETING HELD ON 14 MAY 2019

The minutes of the Ordinary Meeting held on 14 May 2019 had been circulated with the Agenda.

Resolved that the minutes of the Ordinary Meeting held on 14 May 2019 be approved and signed by the Chairman.

25. UPDATE ON PROGRESS OF RESOLUTIONS FROM THE LAST ORDINARY MEETING OF THE PARISH COUNCIL HELD ON 14 MAY 2019

There were no items of progress for discussion.

Resolved that the above be noted.

26. PLANNING APPLICATIONS

The following planning application was considered:

DM/19/01419/FPA	5 Briar Grove Trimdon Village	Front porch and loft extension
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Resolved that no comment be made in respect of the above planning application.

27. FINANCIAL

a) Stephen Carter, DCC Audit and Fraud Manager was in attendance to report on the Annual Internal Audit 2018/2019, a copy of which had been circulated with the Agenda. The Internal Auditor issued an Assurance Opinion of Moderate for the financial year. The definition of this is: *whilst there is basically a sound system of control, there are some weaknesses, which expose objectives to risk*. This opinion was reached as a result of an ongoing fraudulent bank transaction impacting upon the Parish Council.

Following the six-month interim audit, an Action Ref:01 (with a Medium Priority) had been identified. It was confirmed that this action had been completed by the Clerk in February 2019. No further outstanding findings and recommendations are outstanding.

Resolved that the Annual Internal Audit be approved.

b) The Annual Internal Report 2018/2019

The Annual Internal Report, and Supplementary Note Internal Control Objective B [see Item 26(a)] above, had been circulated with the Agenda.

Resolved that the above be noted and approved.

c) The Annual Governance Statement 2018/2019 had been circulated with the Agenda.

Resolved that the Annual Governance Statement 2018/2019 be approved and signed by the Chairman.

d) The Accounting Statements 2018/2019 had been circulated with the Agenda.

Resolved that the Accounting Statements 2018/2019 be approved and signed by the Chairman.

e) The Clerk detailed expenditure requiring payment by cheque/BACS.

Resolved that the payments be approved.

f) The Clerk submitted the schedule of payments made between 1 May 2019 and 31 May 2019

Resolved that the schedule of payments be approved.

g) The Clerk submitted the schedule of receipts received between 1 May 2019 and 31 May 2019.

Resolved that the schedule of receipts be approved.

h) The Clerk submitted the bank reconciliation statement (Instant Access Account) for the period ended 31 May 2019. This was cross referenced with the Bank Statement.

Resolved that the bank reconciliation statement (Instant Access Account) be approved and the Chairman sign the Bank Statement as confirmation of the balance.

i) The Clerk submitted the bank reconciliation statement (Current Bank Account) for the period ended 31 May 2019. This was cross referenced with the Bank Statement.

Resolved that the bank reconciliation statement (Current Bank Account) be approved and the Chairman sign the Bank Statement as confirmation of the balance.

28. CLERK'S REPORTS

a) The Clerk gave details of the quotation received from DCC for the installation of an electricity supply at Trimdon Grange in order to provide electrical lights for the Christmas tree. DCC are unable to provide a quotation for Trimdon Colliery at this stage, as an alternative location would need to be identified. It was confirmed that the County Councillor is only able to make a £2K contribution towards this work.

Resolved in view of the excessive cost, no further action be taken regarding the provision of an electricity supply at Trimdon Grange and Trimdon Colliery.

29. CORRESPONDENCE

a) The Clerk confirmed that an email has been received from the Chairman of the Trimdon Grange Banner Group and Trimdon Colliery Group thanking the Parish Council for their recent financial donation.

Resolved that the above be noted.

b) The Clerk confirmed that an email has been received from Trimdon United Junior FC thanking the Parish Council for their recent financial donation.

Resolved that the above be noted.

30. COUNCILLOR MATTERS – FOR INFORMATION ONLY

- Cup Cake event being held at Trimdon Community College on Thursday 13 June in support of Alzheimer's Society
- Armed Forces Day being held at Trimdon Grange Community Centre on Saturday 22 June

- Charity Event in support of McMillan being held at the Black Bull on Saturday 22 June

Resolved that the above be noted.