

# TRIMDON PARISH COUNCIL

Minutes of the **Ordinary Meeting** of **Trimdon Parish Council** held in **Trimdon Grange Community Centre** on **Tuesday 9 October 2018** at 7:00pm.

**Present:** Councillor John Burton (in the Chair) and Councillors Eileen Dickinson, Margaret Elliott, George Elliott, Rob Gilbert, Bernadette Oliver, Leslie Oliver, Ian Quinn, David Smith, Keith Thompson and Paul Trippett.

Anne Delandre (Clerk to the Council) was in attendance to record the minutes and County Councillor Peter Brookes was in attendance to report on County Council matters.

## **52. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Denise Davison and Margaret Hughes.

**Resolved** that the above apologies be approved.

## **53. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**Resolved** that the above be noted.

## **54. PUBLIC PARTICIPATION**

There was one member of the public in attendance to observe proceedings.

**Resolved** that the above be noted.

## **55. CONSIDERATION OF GDPR**

The Clerk advised that she had recently attended a meeting of Parish/Town Clerks and representatives from the Information Commissioner's Office (ICO) to discuss the impact of GDPR. The ICO had confirmed that parish and town councils should be taking reasonable steps to ensure that their organisation is compliant with GDPR, but it was recognised the difficulties in organisations where the paid officer is only working part-time.

**Resolved** that the above be noted.

## **56. REPORT FROM COUNTY COUNCILLOR PETER BROOKES**

County Councillor Peter Brookes was in attendance and reported on the following:

- Participatory Budget Event taking place at Coxhoe on 3 November 2018 – everyone encouraged to attend and vote
- DCC Enforcement Section are liaising with the land owner of the land at the Bird in Hand regarding unauthorised building activity

**Resolved** that the above be noted.

## 57. MINUTES OF THE ORDINARY MEETING HELD ON 11 SEPTEMBER 2018

The minutes of the Ordinary Meeting held on 11 September 2018 had been circulated with the Agenda.

**Resolved** that the minutes of the Ordinary Meeting held on 11 September 2018 be approved and signed by the Chairman.

## 58. UPDATE ON PROGRESS OF RESOLUTIONS FROM THE LAST MEETING OF THE PARISH COUNCIL ON 11 SEPTEMBER 2018

a) The Clerk advised that the Chairman and herself had visited 6 Springwell Avenue, Trimdon Village regarding the application for change of use and it was reported that no action needs to be taken by the Parish Council.

**Resolved** that the above be noted.

b) Bernie Oliver advised that she had been accepted as the councillor representative on the East Durham Rural Action Area Partnership and had attended her first meeting.

**Resolved** that the above be noted.

## 59. PLANNING APPLICATIONS

There following planning applications were listed for consideration.

DM/18/02586/AD	Trimdon Branch Library Church Road Trimdon Village	Fascia sign
DM/18/02767/FPA	1 The Barns Trimdon Grange	Change of use from dwelling-house to B&B, conversion of garage into additional bedroom, erection of double garage and storage building

**Resolved** that no comment be made in respect of the planning applications.

## 60. FINANCIAL

a) A report on the income and expenditure for the half-year 1 April 2018 to 30 September 2018 had been circulated with the Agenda.

**Resolved** that the report be noted.

b) The Clerk detailed expenditure requiring payment by cheque.

**Resolved** that the payments be approved.

c) The Clerk submitted the schedule of payments made between 1 September 2018 and 30 September 2018.

**Resolved** that the schedule of payments be approved.

- d) The Clerk submitted the schedule of receipts received between 1 September 2018 and 30 September 2018.

**Resolved** that the schedule of receipts be approved.

- e) The Clerk submitted the bank reconciliation statement (Instant Access Account) for the period ended 30 September 2018. This was cross referenced with the Bank Statement.

**Resolved** that the bank reconciliation statement (Instant Access Account) be approved and the Chairman sign the Bank Statement as confirmation of the balance.

- f) The Clerk submitted the bank reconciliation statement (Current Bank Account) for the period ended 30 September 2018. This was cross referenced with the Bank Statement.

**Resolved** that the bank reconciliation statement (Current Bank Account) be approved and the Chairman sign the Bank Statement as confirmation of the balance.

## **61. CLERK'S REPORTS**

- a) A report on the Commemorative Service and Re-dedication of the War Memorial at Trimdon Grange Cemetery had been circulated with the Agenda. The Clerk advised that, since the report had been prepared, advice has been received from the Stone Mason that his initial cleaning of the War Memorial has highlighted that it is more damaged than previously thought, and he has recommended that no further work be undertaken.

In light of the above, it was felt that it was no longer appropriate to hold a Re-dedication Service but that a Commemorative Service to mark the ending of World War 1 still takes place.

### **Resolved**

1. That the report be noted.
  2. That the recommendation of the Stone Mason be accepted, and no further work be undertaken to the War Memorial.
  3. That a Commemorative Service takes place at 2:00pm on Sunday 11 November 2018 and all parishioners be invited to attend.
  4. That Wreaths be laid on the War Memorial and on the six graves marking the burial of parishioners who were killed during both World War 1 and World War 11.
  5. That the Clerk be tasked with looking into the provision of a permanent Plaque to be erected near to the War Memorial providing further information on parishioners who are honoured by the War Memorial.
- b) A report on the annual Christmas tree lights switch-on was circulated with the Agenda. The Clerk advised that a quotation has been received from Cooper Fun Fair to provide four children's rides on the evening. Ian Quinn advised that he had placed an order for three Christmas trees.

A discussion took place on the feasibility of providing an electricity supply at the Trimdon Grange and Trimdon Colliery site.

### **Resolved**

1. That the report be noted.
2. That the Christmas tree lights switch-on take place on Friday 7 December 2018 between 6:00pm and 7:30pm, with the lights being switched-on at 6:30pm.
3. That the purchase of three Christmas trees be noted.

4. That the lights at Trimdon Village be installed by a qualified electrician and an appropriate certificate be obtained.
5. That the quotation from Cooper Fun Fair be accepted.
6. That the refreshments for children and adults proposed be agreed.

## **62. CORRESPONDENCE**

- a) A Briefing Note from Helen Lynch, DCC Monitoring Officer, on the Ledbury Case had been circulated with the Agenda.

**Resolved** that the above be noted.

- b) Minutes of the meeting of the Trustees of the Sedgefield District Relief in Need Charity and Howle Hope Estate held on 14 March 2018 had been circulated with the minutes.

**Resolved** that the above be noted.

## **63. COUNCILLOR MATTERS – FOR INFORMATION ONLY**

- The Clerk was asked to look into the feasibility of the Parish Council purchasing a mobile water bowser to assist with the watering of the bedding plants.